

*Coatesville Area School District
Education Committee*



Members

Bashera Grove, Chair
Robert Fisher
Thomas Keech

January 9, 2018

Education Committee Agenda

Coatesville Area Senior High School Auditorium

January 9, 2018 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Bashera Grove
BOARD MEMBERS: Robert Fisher and Thomas Keech
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the November 14, 2017 Education Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Student Teacher/Intern/Practicum Placements

RECOMMENDED MOTION: That the Board of School Directors approves the following student teacher/intern/practicum placements, as presented:

➤ West Chester University effective January 2018 until May 2018

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Danielle Leach	Merrie Wood	Friendship Elementary
Theresa Morris	Lindsey Todd	Reeceville Elementary
Sara Trost	Amanda Kaiser	Rainbow Elementary
Sara Trost	Shawn MacCausland	Friendship Elementary
April Melson	John Raibley	CAIHS / 9-10 Center

➤ Immaculata University effective January 2018 until May 2018

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Abigail Douglas	Danielle Cricks	Rainbow Elementary

B. Education, Inc. Agreement – Students 10015501 and 17000441

RECOMMENDED MOTION: That the Board of School Directors approves the agreement for educational services between Education Inc. and CASD for students 10015501 and 17000441, as presented. (*Confidential Enclosures*)

C. Out of State Indoor Color Guard and Drumline Competitions

RECOMMENDED MOTION: That the Board of School Directors approves the request to attend and complete in the indoor color guard competition and the drumline competition, as presented. (*Confidential Enclosures*)

- D. Adjudication for Student 10007181**
RECOMMENDED MOTION: That the Board of School Directors approves Student Adjudication 10007181, as presented. (*Confidential Enclosure*)
- E. Adjudication for Student 20000163**
RECOMMENDED MOTION: That the Board of School Directors approves Student Adjudication 20000163, as presented. (*Confidential Enclosure*)
- F. Adjudication for Student 10001601**
RECOMMENDED MOTION: That the Board of School Directors approves Student Adjudication 10001601, as presented. (*Confidential Enclosure*)
- G. Devereux Foundation Contracts – Students 10001835, 10002554, 10005736 and 10008544**
RECOMMENDED MOTION: That the Board of School Directors approves the Independent Contractor’s Contract with the Devereux Foundation for students 10001835, 10002554, 10005736 and 10008544, as presented. (*Confidential Enclosure*)
- H. Release and Settlement Agreement – Student 10008491**
RECOMMENDED MOTION: That the Board of School Directors approves the Release and Settlement Agreement for student 10008491, as presented. (*Confidential Enclosure*)
- I. Release and Settlement Agreement – Student 10001296**
RECOMMENDED MOTION: That the Board of School Directors approves the Release and Settlement Agreement for student 10001296, as presented. (*Confidential Enclosure*)

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

*Coatesville Area School District
Finance Committee*



Members

Dean Snyder, Chair
Robert Fisher
James Hills

January 9, 2018

Finance Committee Agenda

Coatesville Area Senior High School Auditorium

January 9, 2018 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Dean Snyder
BOARD MEMBERS: Robert Fisher and James Hills
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the November 14, 2018 Finance Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

- A. Financial Statements**
RECOMMENDED MOTION: That the Board of School Directors approves the enclosed financial statements and the bills payable list, as presented. (*Enclosures*)
- B. Budget Transfers**
RECOMMEND MOTION: That the Board of School Directors approves the budget transfers, as presented. (*Enclosure*)
- C. Provident Energy Consulting**
RECOMMEND MOTION: That the Board of School Directors approves the Director of Business Administration to lock in the pricing for natural gas for the remainder of the 2017-2018 and for all of 2018-2019 and to lock in electricity pricing from July 2019 through June 2021 with Constellation Energy. (*Confidential Enclosure*)
- D. Anonymous Check Donation – Scott Middle School Meal Balances**
RECOMMEND MOTION: That the Board of School Directors accept a donation check in the amount of \$356.96 to pay the meal balances for all students at Scott Middle School. (*Enclosure*)
- E. Ohio Pyle Prints, Inc. Spirit-wear Sales Royalty Check**
RECOMMENDED MOTION: That the Board of School Directors accept the quarterly royalty check in the amount of \$115.98 for spirit-wear sales. (*Enclosure*)
- F. Oak Systems – Postage Machine Agreement**
RECOMMENDED MOTION: That the Board of School Directors approves the 5-year agreement between Oak Systems as presented, which reflects a cost savings of \$100.04/month which amounts to an 18% reduction and term savings of \$6,001.40 during the life of the agreement. (*Confidential Enclosure*)
- G. Memorandum of Understanding – Employees 11776 and 11805**
RECOMMENDED MOTION: That the Board of School Directors approves the Memorandum of Understanding for Employees 11776 and 11805, as presented. (*Confidential Enclosure*)

H. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)

INFORMATIONAL ITEM(S)

- 2018-2019 General Fund Budget

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

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Copies of the minutes will be maintained in the office of the Board Secretary.*

HUMAN RESOURCES REPORT

January 9, 2018

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Lonsinger, Loree, Assistant Business Manager for the Coatesville Area School District. Letter Dated: 12/19/2017. Reason: Personal. Effective: 1/2/2018.

b. CATA

- 1) Gery, Cassandra, Elementary Teacher for King's Highway Elementary School. Letter Dated: 12/19/2017. Reason: Personal. Effective: 1/5/2018.
- 2) Gordon, Horace, .25 Cyber Mathematics Teacher for the Coatesville Area School District Cyber Academy. Letter Dated: 1/3/2018. Reason: Personal. Effective: 1/4/2018.
- 3) Hartwell, Thomas, Music Teacher for Rainbow Elementary School. Letter Dated: 12/13/2017. Reason: Personal. Effective: 2/9/2018.
- 4) King, Kimberly, School Psychologist for East Fallowfield Elementary School and King's Highway Elementary School. Letter Dated: 11/27/2017. Reason: Personal. Effective: 12/21/2017.
- 5) Knecht, Marcy, Guidance Counselor for Caln Elementary School. Letter Dated: 12/1/2017. Reason: Personal. Effective: 2/1/2018.

c. CATSS

- 1) Senter, Danielle, 5.75 Hour Special Education Aide for North Brandywine Middle School. Letter Dated: 12/20/2017. Reason: Personal. Effective: 1/1/2018.
- 2) Stafford, Margo, Technology Aide for the Coatesville Area School District. Letter Dated: 12/1/2017. Reason: Retirement. Effective: 1/5/2018.

d. EXTRA DUTY

- 1) Diehl, Karen, Elementary Band Advisor for King's Highway Elementary School. Letter Dated: 8/8/2017. Reason: Personal. Effective: 10/6/2017.
- 2) Diehl, Karen, Elementary Orchestra Advisor for King's Highway Elementary School. Letter Dated: 8/8/2017. Reason: Personal. Effective: 10/6/2017.
- 3) Hartwell, Thomas, Band Director for Rainbow Elementary School. Letter Dated: 12/13/2017. Reason: Personal. Effective: 2/9/2018.

- 4) Hartwell, Thomas, Orchestra Director for Rainbow Elementary School. Letter Dated: 12/13/2017. Reason: Personal. Effective: 2/9/2018.
- 5) Ziegler, Lance, Assistant Baseball Coach for the Coatesville Area High School Campus. Letter Dated: 12/11/2017. Reason: Personal. Effective: 12/11/2017.

e. FEDERATION

- 1) Mowday, Priscilla, 3.5 Hour General Utility Worker for the Coatesville Area Intermediate High School. Letter Dated: 12/5/2017. Reason: Personal. Effective: 12/12/2017.
- 2) Toney, Marcus, Labor Pool for the Coatesville Area School District. Letter Dated: 11/27/2017. Reason: Personal. Effective: 12/1/2017.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Kelly, Michelle, Assistant Business Manager for the Coatesville Area School District. Posted: 11/6/2017. Salary: \$92,000 (pro-rated). Degree: BS—Accounting, Penn State University. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. CATA

- 1) DeFazio, Aubrey, Second Grade Teacher for Friendship Elementary School. Posted: 9/18/2017. Salary: \$43,133 (pro-rated). Level: B. Step: 1. Temporary Professional Contract. Degree: BS—Early Childhood Education, Bloomsburg University. Certification: Grades PK-4. Effective: 1/3/2018. SP4: Approved. Pending 168 Forms.
- 2) George, Brenda, Special Education Teacher for the Coatesville Area Intermediate High School. Posted: 11/17/2017. Salary: \$86,633 (pro-rated). Level: M. Step: 19. Professional Employee Contract. Degree: BS—Education of Exceptional Children, Indiana University of Pennsylvania. MED—Education and Leadership Administration, Jones International University. Certifications: Mentally or Physically Handicapped K-12, Supervisor Special Education PK-12, Principal K-12. Effective: 1/2/2018. SP4: Approved. Pending 168 Forms.
- 3) Van Orden, Jeremiah, Special Education Teacher for the Coatesville Area Senior High School. Posted: 11/1/2017. Salary: \$49,033 (pro-rated). Level: B+15. Step: 5. Professional Employee Contract. Degree: BS—Criminal Justice, Mansfield University. Certification: Special Education PK-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Beegle, Bernard Scott, Twilight Math Tutor for the Coatesville Area High School Campus. Posted: 8/9/2017. Salary: \$33/hour. Effective: 1/2/2018. SP4: Staff.
- 2) Berish, Chad, 8th Grade Boys Baseball Coach for South Brandywine Middle School. Posted: 7/27/2017. Salary: \$2,235.75. Effective: 2017—2018 School Year. SP4: Staff.
- 3) Coates, Kellie, Mentor for Katya Hubiak, Special Education at South Brandywine Middle School. Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 1/2/2018. SP4: Staff.
- 4) Daberkoe, Justin, 7th Grade Boys Baseball Coach for South Brandywine Middle School. Posted: 3/18/2017. Salary: \$1,782. Effective: 2017—2018 School Year. SP4: Staff.
- 5) Mercier, Michelle, Title 1 Tutor for East Fallowfield Elementary School. Posted: 9/19/2017. Salary: \$33/hour. Effective: 1/2/2018. SP4: Staff.
- 6) Ritrovato, Jean, Twilight Wellness and Fitness Tutor for the Coatesville Area High School Campus. Posted: 10/25/2017. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.

d. VOLUNTEER

- 1) Eberly, Rebecca, Volunteer for Indoor Track and Spring Track for the Coatesville Area High School Campus. Effective: 2017—2018 School Year.
- 2) Ziegler, Lance, Volunteer for Baseball for the Coatesville Area High School Campus. Effective: 2017—2018 School Year.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Campayo, Karin, Teacher for the Coatesville Area Senior High School. Effective: 11/19/2017—12/8/2017.
- 2) Crouse, Cynthia, Teacher for North Brandywine Middle School. Effective: 10/31/2017—2/5/2018.
- 3) Heller, Jeb, Teacher for South Brandywine Middle School. Effective: 5/7/2018—6/1/2018.
- 4) Henry, Damien, Teacher for North Brandywine Middle School. Effective: 12/21/2017—Intermittent.

- 5) Kline, Victoria, Teacher for East Fallowfield Elementary School. Effective: 4/3/2018—6/8/2018.
- 6) Nelson, Luke, Teacher for the Coatesville Area Senior High School. Effective: 12/8/2017—12/14/2017 and 1/2/2018—1/8/2018.
- 7) Smith, Justine, Teacher for Scott Middle School. Effective: 11/15/2017—11/30/2017.
- 8) Vollmer, Shirl, Teacher for North Brandywine Middle School. Effective: 12/4/2017—12/21/2017.
- 9) Ziff, Stephanie, Teacher for the Coatesville Area Senior High School. Effective: 3/19/2018—6/8/2018.

b. CATSS

- 1) Peachey, Julia, Accounts Payable Secretary for the Coatesville Area School District. Effective: 11/8/2017—1/8/2018.

c. FEDERATION

- 1) Henan, Madline, General Utility Worker for Rainbow Elementary School. Effective: 11/13/2017—12/21/2017.
- 2) Sampson, Diane, General Utility Worker for Reeceville Elementary School. Effective: 11/13/2017—2/1/2018.
- 3) Watson, Sarita, General Utility Worker for the Coatesville Area Senior High School. Effective: 1/2/2018—3/2/2018.

4. **Leave(s) of Absence—Unpaid Personal**

RECOMMENDED MOTION: That the Board of School Directors approves the following Unpaid Personal Leave(s) of Absence as indicated:

a. CATA

- 1) Jaskot, Gregory, Teacher for Reeceville Elementary School. Effective: 12/8/2017.

*Coatesville Area School District
Operations Committee*



Members

James Hills, Chair
Ann Wuertz

January 9, 2018

Operations Committee Agenda

Coatesville Area Senior High School Auditorium

January 9, 2018 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: James Hills
BOARD MEMBERS: Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the November 14, 2017 Operations Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Request to Waive Fees – Raider Starz – High School Campus

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$2,832.00 for the use of facilities at the 9/10 Center and an amount of \$1,000 for the use of facilities at C.A.S.H. for a cheerleading competition on April 7, 2018, as presented. (*Confidential Enclosure*)

B. Resolution – Friendship Elementary School Closure

RECOMMENDED MOTION: That the Board of School Directors approves the Resolution to consider the closing of Friendship Elementary School at the close of the 2017-2018 school year, as presented. (*Enclosure*)

INFORMATIONAL ITEM(S)

- Food Service Reimbursement/Participation Report for the month ending 12/31/2017. (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

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*Coatesville Area School District
Policy Committee*



Members

Thomas Siedenbuehl, Chair
Brandon Rhone
Ann Wuertz

January 9, 2018

Policy Committee Agenda
Coatesville Area Senior High School Auditorium
January 9, 2018 - 6:00 PM
(4th Committee Meeting of the Evening)

CHAIRPERSON: Thomas Siedenbuehl
BOARD MEMBERS: Brandon Rhone and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: _____

APPROVAL of MINUTES

Approval of the November 14, 2017 Policy Committee meeting minutes. (*Enclosure*)

Motion: _____ Second: _____ Vote: _____

AGENDA ITEMS

A. Deletion of Policies

RECOMMENDED MOTION: That the Board of School Directors approves the deletion of the following policies:

601.1	606.1	623	705.2	706.1
810	810.1-b	819 Vol II 2015	919	

B. Policy 802 – School Organization – Revision

RECOMMENDED MOTION: That the Board of School Directors approves the revision to Policy 802 to include Cyber School, as presented. (*Enclosure*)

C. Policy 626 – Federal Fiscal Compliance – Adoption

RECOMMENDED MOTION: That the Board of School Directors approves the adoption of Policy 626, as presented. (*Enclosure*)

INFORMATIONAL ITEM(S)

OLD BUSINESS

- 218.2 - Terroristic Threats
- 226 - Searches
- 233 - Suspension and Expulsion
- 237 - Electronic Devices
- 249 - Bullying and Cyber Bullying
- 338 - Sabbatical Leave
- 338.1 - Compensated Professional Leave
- 339 - Uncompensated Leave
- 705.1 - School District Police Authorized to Carry Weapons

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT _____

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